

**PLEASE READ THIS WORKING METHOD STATEMENT CAREFULLY
BEFORE OPERATING THE TELEPORTER
IF YOU ARE UNSURE ABOUT ANYTHING - ASK AT THE SITE OFFICE**

What does this method statement apply to?

1. *Operation of the JCB Teleporter machine at ANY TIME at ANY SITE LOCATION using ANY of the available tools.*
2. *Being a banksman for the JCB Teleporter Operator.*

What equipment do I need to carry out this work?

1. *A site radio (banksman and operator)*
2. *A hard hat and hi-visibility vest (banksman)*

What Hazards or Risks should I be aware of?

1. *The Teleporter can move very quickly and very suddenly.*
2. *There is limited visibility*
3. *Loads being carried may fall or move suddenly and the Teleporter may become unbalanced.*
4. *The equipment may become entangled in ropes, fencing or overhanging trees*
5. *Some of the site areas are muddy, boggy – the equipment may become stuck*
6. *Some of the ground is uneven*
7. *The equipment may leak fuel*
8. *The equipment may catch fire*
9. *The equipment is noisy, you may not hear shouts of alarm or commands from your banksman*
10. *Light levels may vary*

What working methods should I adopt to reduce these risks?

1. *While on the gravel roadways travelling between work sites, please observe a 10mph speed limit. On the fields or at a work site, please observe a 5MPH speed limit. Avoid any sudden acceleration. Remember there are people, animals and children on the site. Slow down – be careful.*
2. *While working on a task where guests have access to the immediate area, you MUST have a banksman with you. If going to a new task, please ensure that a banksman is available to assist. If one is not available, contact the site office over the site radio and wait for the banksman to arrive before starting the work. NO EXCEPTIONS.*
3. *Ensure no-one is in the area of each lift before you start. Assess the weight of the load carefully at the start of the lift, particularly if the Teleporter is at maximum reach. Once the load is being carried, reduce the reach as much as possible and bring it as low to the ground as is safe. Do NOT carry heavy loads at height. If the load shifts, drop it to the ground and reassess how to carry it. Do not stand under or near a carried load at any time. Don't lift a load over any tent or a vehicle.*
4. *Be vigilant when operating near a fence or in a roped area. Be extra careful of height if operating on a wooded path or crossing any gateway. There are overhanging cables below 3m at some*

places on the site.

- 5. Do not carry any load across any area that is not a designated access way. Avoid areas where long grass is growing or where there are obvious hazards.*
- 6. Some of the access ways are in our fields and may be uneven. Be conscious of the load you are carrying and reduce your speed to a crawl when going over any uneven ground. Do NOT attempt to drive over or into any gully.*
- 7. The diesel fuel in the Teleporter should only be filled as instructed. Never fill while the vehicle is running. Ensure the filler cap is replaced tightly. In the event of a minor fuel spill, clear the spill and spread sawdust over any that reached the roadway. In the event of a major spill, turn the vehicle off, leave the vehicle and contact the site office.*
- 8. In the event of a fire in any part of the vehicle, turn the vehicle off and leave immediately. Attempt to extinguish locally only if it is safe to do so. Contact the site office and advise any fire, regardless of the size, even if you have managed to extinguish it.*
- 9. Be aware of where your banksman is at all times. Do not operate a sound system (radio, CD player, nmp3 player, etc) in the vehicle. Ensure that you have agreed hand signals with your banksman and act on those signals. Do not depend on voice commands. If in doubt, STOP and get clarification.*
- 10. Do NOT operate the Teleporter in low light. You must be able to see clearly the load you are lifting, the area where the lift will take place and the route that you will take to clear the area. If you are asked to make a lift in conditions that do not have enough light, please contact the site office. Do NOT make the lift.*